

An aerial photograph of a university campus, likely Brigham Young University, showing various academic buildings, green spaces, and a prominent tall building with a white facade and brown accents. The campus is set against a backdrop of rugged, forested mountains under a clear blue sky. The text is overlaid on the upper portion of the image.

BYU

COLLEGE OF NURSING

UNDERGRADUATE STUDENT HANDBOOK

2024 - 2025

Contents

WELCOME	5
SECTION I INTRODUCTION	6
UNIVERSITY MISSION	6
UNIVERSITY AIMS	7
COLLEGE OF NURSING VISION, MISSION, VALUES.....	7
CONGRUENCE WITH THE UNIVERSITY	7
ACCREDITATION	7
LOCATION.....	7
UNIVERSITY LIBRARY	8
COLLEGE OF NURSING FACILITIES.....	8
<i>College of Nursing Learning Center</i>	8
<i>Student Study Rooms</i>	9
<i>Computers</i>	10
<i>Nursing Advisement Center</i>	10
COLLEGE OF NURSING INSTRUCTION MODES	10
<i>Clinical Facilities</i>	11
SECTION II ADMISSION PROCESS	12
APPLICATION PROCESS.....	12
ACCEPTANCE TO PROGRAM	12
ACCEPTANCE OF TRANSFER STUDENTS.....	13
ENGLISH AS A SECOND LANGUAGE STUDENTS.....	13
ACCEPTANCE POLICY FOR LICENSED PRACTICAL NURSES.....	14
ACCEPTANCE POLICY FOR REGISTERED NURSES.....	14
SECTION III COLLEGE OF NURSING REQUIREMENTS	15
CRIMINAL BACKGROUND CHECKS AND DRUG SCREENS	15
<i>Purpose</i>	15
<i>Scope</i>	15
<i>Policy</i>	15
<i>Procedure</i>	16
INSURANCE	17
CARDIO-PULMONARY RESUSCITATION CERTIFICATION.....	18
PHYSICAL EXAMINATIONS/HEALTH HISTORY	18
IMMUNIZATIONS	18
<i>Measles, Mumps, Rubella or MMR</i>	18
<i>TB Test</i>	18
<i>Tetanus/Diphtheria/Pertussis or Tdap</i>	18
<i>Polio Immunization</i>	18
<i>Varicella (Chicken Pox)</i>	19
<i>Influenza (Flu)</i>	19
<i>COVID-19</i>	19
<i>Hepatitis B (HBV)</i>	19
OCCUPATIONAL SAFETY & HEALTH ADMINISTRATION (OSHA)	19
TECHNICAL STANDARDS.....	19
STUDENTS WITH DISABILITIES	19
ACCESS AND CONFIDENTIALITY AGREEMENT	20
OTHER EDUCATION FORMS.....	20
EXPECTATION OF NURSING STUDENTS	20
SECTION IV PROGRAM INFORMATION	21

PROGRAM DESCRIPTION	21
<i>Prerequisite and Supporting Courses</i>	21
PROGRAM OUTCOMES.....	21
COURSE DESCRIPTIONS & LEARNING OUTCOMES.....	22
CREDIT HOUR EQUIVALENT	22
COURSE SEQUENCING	22
<i>Fall Program Admits Prior to Fall 2023</i>	22
<i>Winter Admits Prior to Fall 2023</i>	23
<i>Fall Program Admits Fall 2023 or After</i>	23
<i>Winter Admits After Fall 2023</i>	24
SECTION V STUDENT PROGRESSION THROUGH THE CURRICULUM	25
REGISTRATION INFORMATION	25
MAJOR AND MINOR POLICIES	25
GENERAL GUIDELINES FOR ALL STUDENTS	25
EXPERIENTIAL LEARNING.....	26
<i>Professional/Community Mini-Internship (PCMI) Policy</i>	26
SECTION VI STUDENT RETENTION	28
STANDARDS OF CONDUCT	28
<i>Honor Code</i>	28
<i>Integrity and Honesty</i>	28
ACADEMIC PERFORMANCE	28
<i>Grading</i>	28
<i>Failure in Course Work</i>	29
<i>Withdrawal</i>	29
<i>Deferment</i>	29
<i>Dismissal</i>	30
<i>Reinstatement</i>	30
SECTION VII PROFESSIONALISM.....	31
PROFESSIONAL BEHAVIOR	31
<i>Attendance</i>	31
<i>Coursework Policy</i>	31
<i>Personal Health</i>	32
<i>Immunizations</i>	32
<i>Online Professionalism</i>	32
DRESS AND GROOMING STANDARDS.....	32
<i>Uniform and Professional Dress Standards</i>	32
PROFESSIONALISM IN THE CLINICAL SETTING	33
<i>Professional Behavior</i>	33
PROFESSIONALISM IN THE PUBLIC AND GLOBAL HEALTH NURSING SETTING	33
<i>Dress and Grooming</i>	33
<i>Behavior</i>	33
PROFESSIONAL ORGANIZATIONS	34
<i>BYU Student Nurses Association</i>	34
<i>Nurses Empowering Women (N.E.W.)</i>	34
<i>Spanish for Nurses</i>	34
<i>Wilderness Medicine Association</i>	34
STUDENT REPRESENTATION ON COLLEGE OF NURSING COUNCILS	34
STUDENT FEEDBACK.....	35
ANNUAL CONFERENCE	35
SECTION VIII STUDENT RELATED POLICIES.....	36
EQUAL OPPORTUNITY OFFICE	36
<i>Unlawful Discrimination</i>	36

<i>Disability Accommodations</i>	36
<i>Sexual Misconduct</i>	36
CONFIDENTIALITY OF RECORDS POLICY (FERPA)	37
GUIDELINES FOR RESOLVING ACADEMIC GRIEVANCES	37
FINANCIAL ASSISTANCE.....	37
<i>Scholarships Petitions</i>	38
SECTION IX GRADUATION	39
SECTION X LICENSURE	40
CERTIFIED NURSES ASSISTANT (CNA)	40
LICENSED PRACTICAL NURSE LICENSURE (LPN)	40
NURSE APPRENTICE (NA).....	40
REGISTERED NURSE LICENSURE (RN).....	40
APPENDIX	42
BACCALAUREATE CURRICULUM GUIDE	43
TECHNICAL STANDARDS.....	45
ACCEPTANCE PACKET.....	46
BACKGROUND CHECK –MORE INFORMATION WILL FOLLOW. STAY TUNED. AN EMAIL FROM THE CLINICAL COMPLIANCE TEAM WILL NOTIFY YOU AS TO THE INSTRUCTIONS FOR THE BACKGROUND CHECK.	75
DRUG SCREEN – MUST BE UPDATED EVERY 3 YEARS.	75
DRUG SCREENING LOCATIONS – IN PROVO/OREM AREA	75
REAPPLICATION FORM	76
DEFERMENT FORM.....	80
STUDENT INCIDENT PROCEDURE.....	80
UNIFORM GUIDELINES	81